



Job Opportunity: Indigenous Engagement Coordinator with Special Olympics Alberta

The Indigenous Engagement Coordinator for Special Olympics Alberta will, in collaboration with the Manager, Partnership Programs, develop and implement our Indigenous Engagement Initiative.

This initiative seeks to collaborate with partners to deliver activities that enrich the lives of Indigenous youth with an intellectual disability through sport.

This is a full-time position with an expected term of 2 years.

The position is open for application until February 14, 2025 or until a suitable candidate is found.

With reference to section 10.1 of the Alberta Human Rights Act, preference will be given to Indigenous applicants.

Job Description Follows on Next 3 Pages

Job description

Position: Indigenous Engagement Coordinator

Reports To: Manager, Partnership Programs - Court Roy

Organization: Special Olympics Alberta

ABOUT SPECIAL OLYMPICS ALBERTA

Special Olympics Alberta and is part of the world's largest sports organization for people with intellectual disabilities: with more than 4.5 million athletes in 170 countries -- and millions more volunteers and supporters. Special Olympics delivers world-class sport programs to people with intellectual disabilities of all ages and a wide range of abilities daily in communities and schools across Alberta. Special Olympics believes that people with intellectual disabilities can, and will, succeed when given the opportunity – we are leveling the playing field. Special Olympics Alberta offers sports programs in more than 160 communities around the province, and since being founded in 1980, has grown from an organization with only a few dozen athletes, to one in which approximately 3,200 athletes compete in 18 official sports.

The Opportunity

The Indigenous Engagement Coordinator will, in collaboration with the Manager, Partnership Programs, develop and implement our Indigenous Engagement Initiative which seeks to collaborate with partners to deliver activities that enrich the lives of Indigenous youth with an intellectual disability through sport.

About Special Olympics & Our Indigenous Engagement Initiative

Our initiative will focus on community-led activities that promote the physical, social, mental, and emotional wellbeing of Indigenous athletes and their families – in their home community. By supporting partners to host inclusive recreation activities, we hope to contribute to the opportunity to boost athlete physical literacy. The aim of this initiative is to support opportunities for families to engage in sport moments with members who have an intellectual and developmental disability (IDD) in a safe, welcoming, inclusive setting.

The Mission of Special Olympics Alberta is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy, and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes, and the community.

Role & Responsibilities

The Indigenous Engagement Coordinator will nurture reciprocal relationships and develop sport opportunities that support our partners' inclusive recreation goals and the SOA mission. Duties may include:

Relationship Building

- Build and maintain reciprocal relationships with communities, organizations, and partners through regular in-person visits and virtual connects
- Maintain and provide ongoing support for existing partnerships and activities such as research projects and pilot programs
- Act as a disability sport resource for partners, communities, and families
- Act as the SOA representative on relevant collectives and committees

Activities

- Help plan community-led events, programs, competitions, and experiences that encourage inclusive physical activity
- In collaboration with community leaders and partners, plan and execute events up to multi-day, multi-sport events in community
- Procure and distribute resources essential to Initiative success
- Coordinate and facilitate disability sport coach training opportunities for partners
- Complete administrative duties: registration, data entry, budgeting, fiscal reporting, drafting resources and promotional materials, etc.

Initiative Development

- Assist in developing the long-term direction of our Indigenous Engagement Initiative, with the support of the Manager, Partnership Programs and guidance of partners
- Consider the Truth and Reconciliation Commission calls to action #87-#91 when implementing direction and activities
- Participate as a member of the SOA staff team in various initiatives: SOA Awards, Annual Affiliate Conference, Volunteer appreciation, Staff retreat, Local, Provincial or National fundraising opportunities, On-going process and systems reviews and new initiatives (database, policies, resource development, websites, etc.)
- Undertake other and additional duties as delegated and clearly defined by direct supervisor

Skills that would be beneficial to this role:

- Lived experience and/or knowledge of First Nation, Metis, and Inuit lived experience, stories, and perspective especially in the context of sport.
- Interest and experience in building sustainable relationships with Indigenous people, communities, and Indigenous-led organizations.

- Confidence connecting in group and individual settings, attending and hosting events, and facilitating programming and discussions.
- Experience managing projects or people or a combination of both is an asset.
- Experience working with individuals with a disability an asset.
- A solid grasp of the principles of the LTAD Model, Indigenous Long-term Participant Development Pathway, and the dynamics and history of Indigenous and Disability Sport
- Ability to manage priorities, work a flexible schedule, and balance deadline-driven workload.
- Strong computer skills and advanced user of Microsoft suite including Teams.

This position will require you to work evenings and weekends, and there will be frequent travel throughout Alberta. A valid AB driver's license and vehicle are required.

With reference to section 10.1 of the Alberta Human Rights Act, preference will be given to Indigenous applicants.

Location:

Special Olympics Alberta Office
Edmonton, Alberta (hybrid working model)

Application Details:

Candidates who wish to be considered for this position are asked to submit their resume and letter of interest to Court Roy, Manager, Partnership Programs with Special Olympics Alberta at croy@soalberta.ca

Deadline: February 14, 2025, or until a suitable candidate is found

We thank all applicants for applying however only those selected for an interview will be contacted.

Job Type: Full-time

Flexible language requirement: French not required

Schedule: Monday to Friday, Weekends as needed

Work Location: Hybrid remote in Edmonton, AB T5B 1R1

Application deadline: 2025-02-14

Expected start date: 2025-03-26